



VIRGINIA FOOD, INC.

AREA FLEET COORDINATOR

(Work base: Davao City)

JOB RESPONSIBILITIES:

- Performs testing, commissioning, repairs, and maintenance of all South Mindanao company-owned vehicles (executive cars, vans, and service vehicles)
- Ensures efficiency in the operation and safety of passengers and drivers
- Assist in processing of the renewal of registration of all company owned vehicles

QUALIFICATIONS:

- Candidate must possess a Bachelor's degree in Mechanical Engineering, Industrial Technology major in Automotive, or equivalent
- Knowledgeable in LTO registration of vehicles, traffic rules and regulations, fleet card management; preferably with automotive servicing, preventive maintenance, and repair experience
- Must know how to drive 2 to 6-wheeled vehicles
- With Professional Driver's License RC 1,2,3

“A competitive compensation package awaits the successful candidate”

For those who are interested, you may reach us through

Email: vfhr.southmin@gmail.com Mobile number: 0917-713-1574/ 0917-631-9477.