## WE'RE LOOKING FOR Area Sales Coordinator (Work Base: Dumaguete City)

## **Responsibilities:**

- To assist Key Account Specialist in doing the collection & reconciliation of accounts.
- To assist in conceptualizing marketing plans & strategies.
- To support and assist implementation & monitoring of trade programs.
- To assist in overseeing the performance of merchandisers.

## **Qualifications:**

- Bachelor's degree holder; fresh graduates are welcome to apply
- Customer service experience is a plus; willing to do 90-95% fieldwork
- Excellent ability to analyze and improve work processes and policies
- Works well under pressure, has professional conduct, and good communication skills.
- Honest and trustworthy.
- Results-oriented & innovative.

## To apply: Send us your resume and a copy of your TOR through

E-mail: vfihr.westvisayas2@gmail.com

For inquiries, call: 0917-861-6540 (Globe)

(Look for Ms. Kristel Mae L. Cervales)

