

## WE'RE LOOKING FOR

## RETAIL STORE SPECIALIST

(Work base: Mandaue City, Cebu)

## **Job Responsibilities:**

- Processing sales transaction for walk-in customers
- Planning and forecasting of sales volume in her assigned sales area
- Full custodianship over the stocks in the factory outlet including freezers, shelves, supplies, forms and other assets
- Monitors and documents inventory movement as sale, disposal of BO, provide with approval from manager
- Conducts month end inventory of goods at the meat center and makes inventory report

## **Qualifications:**

- Candidate must possess at least a Bachelor's Degree in Accounting or any field
- Must have cashiering experience; preferably with inventory management experience
- With good and interpersonal skills
- Willing to be assigned in Mandaue City, Cebu

Send us your resume through: <a href="mailto:vfihr.visayas@gmail.com">vfihr.visayas@gmail.com</a>
For inquiries, call: 0917 861 6477