

**WE'RE LOOKING FOR**  
**COST CONTROL, ACCOUNTING ASSISTANT**

**(Work base: Compostela, Cebu)**

**Responsibilities:**

- Preparing landed cost computation for importations and recording of the related entries in the system
- Creating new item codes in the system for new promo/bundled items and gift packs
- Prepares costing and gross profit analysis for new promo/bundled items and gift packs.
- Preparing monthly Cost Accounting Reports as assigned by her Immediate Superior

**Qualifications:**

- Candidate must be a graduate of Bachelor's Degree in Management Accounting /Accountancy or equivalent.
- Work experience in general accounting or in the related field is an advantage.
- Can work with less supervision;
- With good interpersonal skills;
- Excellent in oral and written communication;
- With good scholastic record;
- Fresh Graduates are welcome to apply!
- Full-Time position(s) available

**To apply, send us your updated resume and TOR through**

**E-mail: [hrrecruitment@virginiafood.com.ph](mailto:hrrecruitment@virginiafood.com.ph)**

**We are located at Virginia Food, Inc. Processing Plant, Cogon, Compostela, Cebu.**

**For inquiries, call: 0917-710-7486**