

**WE'RE LOOKING FOR**  
**BUSINESS DEVELOPMENT COORDINATOR**  
(Work base: Head Office, Cebu City)

**Job Responsibilities:**

- Managing over-all operations of AKTIV in the assigned area
- Providing effective market trend analysis and useful Marketing Program Proposal for clients
- Generates and analyzes detailed sales report for on-ground and e-commerce businesses
- Monitors inventory movement to ensure stock availability and facilitate admin works

**Qualifications:**

- Candidate must possess a Bachelor's degree , preferably related to Business, Marketing, Entrepreneurship or equivalent
- Related experience in Sales is an advantage
- Good at negotiating and dealing with people
- Fresh graduates are welcome to apply

**To apply: Send us your updated resume and a copy of your TOR through**

**E-mail: [aktivhr.visayas@gmail.com](mailto:aktivhr.visayas@gmail.com)**

**For inquiries, call: 0917-717-3043  
(Look for Ms. Nicole G. Bonghanoy)**

