## WE'RE LOOKING FOR Retail Store Specialist (Work Base: Iloilo City)

## **Responsibilities:**

- Processing sales transactions for walk-in customers
- Planning and forecasting sales volume in her assigned sales area
- Full custodianship over the stocks in the factory outlet including freezers, shelves, supplies, forms, and other assets
- Monitors and documents inventory movement as sale, and disposal of BO, provided with approval from the manager
- Conducts month-end inventory of goods at the meat center and makes inventory report

## **Qualifications:**

- Candidate must possess at least a Bachelor's/College Degree in Accounting or any field.
- Preferably with Sales, cashiering, and inventory management experience but not necessarily required
- With good interpersonal skills;
- Currently residing or willing to work in Lapaz, Iloilo City;
- Fresh Graduates are welcome to apply!

## To apply: Send us your resume and a copy of your TOR through

E-mail: vfihr.westvisayas@gmail.com

For inquiries, call: 0917-310-3839(Globe) / 0939-564-0917 (Smart)

(Look for Ms. Rizza Jo P. Nicolasora)

