



VIRGINIA FOOD, INC.

WE'RE LOOKING FOR A SALES ORDER/INVOICE PROCESSOR (WORK BASE: Dipolog City)

QUALIFICATIONS:

- Bachelor's degree in Information Technology, Industrial Engineer, Accounting, Management or equivalent
- With 1-2 years' experience in data processing and analyzing is a plus
- Preferably knowledgeable in EXCEL and with advance typing skills
- Preferably residing in Dipolog City
- Willing to work beyond the normal working schedule

**To apply, send us your application letter, resume and TOR
(photocopy) through**

E-mail: vfihf.northmin@gmail.com

**For inquiries, call: 0917-7102-119 (Globe) / 0923-5363-127 (Smart)
(Look for Ms. Jeanette O. Gamolo)**

