

# **WE'RE LOOKING FOR INBOUND LOGISTICS SUPERVISOR**

**(Work base: Head Office, Cebu City)**

## **Job Responsibilities:**

- Oversees import/ inbound logistic personnel who are responsible for the flow of goods into the country up to the company's warehouse and depots
- Ensures paperwork and monetary transactions are completed accurately, in a timely manner and according to trade laws

## **Qualifications:**

- Graduate of shipping, logistics management or business administration.
- Minimum of 3 years work experience in related field at a supervisory level.
- Knowledge in compliance of importer accreditation requirements with various government agencies such as FDA, BOC, DA, NMIS, BAI, DENR.
- Good market knowledge.
- Ability to adapt to a dynamic work environment.
- Above average communication skills.

Work Schedule: Compressed work week (Monday to Friday, 8:00am to 6:00pm)

To apply: Send us your resume and a copy of your TOR through

E-mail: [vfhr.finance@gmail.com](mailto:vfhr.finance@gmail.com)

For inquiries, call: 09175167009 (Globe)

(Look for Ms. Marie Angie A. Clamonte)