

WE'RE LOOKING FOR
SENIOR HR EMPLOYEE RELATIONS
(Work base: Compostela, Cebu)

Responsibilities:

- The preparation and dissemination of ALL major Employee Relations documents as well as the safekeeping of these documents with utmost confidentiality; and
- The implementation and compliance of company policies.

Qualifications:

- Candidate should be a graduate of BS/AB in Psychology or BS in Business Administration Major in Human Resource Development
- With at least three years relevant work experience in Employee Relations/Labor Relations.
- Must be very good in both written and verbal communication skill
- Dependable, can multitask and works under pressure
- Must be keen to details and can work with less supervision
- Willing to work in Compostela, Cebu

To apply, send us your updated resume and TOR through

E-mail: vfhr.plant2@gmail.com

We are located at Virginia Food, Inc. Processing Plant, Cogon, Compostela, Cebu.

For inquiries, call: 0917-861-6402

(Look for Ms. Justine Mae. L. Jaque)