

# **WE'RE LOOKING FOR OUTBOUND LOCAL SHIPMENT COORDINATOR**

**(Work base: Compostela, Cebu)**

## **Responsibilities:**

- Booking all shipments Frozen Processed Meat & Canned Good Lines (Loose Cargo & Full Containerized Load).
- Preparing and recording all documents for shipments and determining appropriate tariffs and shipping/delivery charges.
- Implementing a complete, accurate and timely container trucking operations

## **Qualifications:**

- Candidate must have a Bachelor's degree in Industrial Engineering or any business related courses;
- Proficient in Microsoft applications
- Excellent in oral and written communication;
- With good scholastic record;
- With good analytical and organizational skills
- Willing to extend beyond the normal working schedule

**To apply, send us your updated resume and TOR through**

**E-mail: [vfihl.plant2@gmail.com](mailto:vfihl.plant2@gmail.com)**

**We are located at Virginia Food, Inc. Processing Plant, Cogon, Compostela, Cebu.**

**For inquiries, call: 0917-861-6402**

**(Look for Ms. Justine Mae. L. Jaque)**