

WE'RE LOOKING FOR
FACTORY OUTLET IN-CHARGE
(Work base: Lapu-Lapu City)

Responsibilities:

- Processing sales transactions of walk-in customers
- Planning and forecasting of sales volume in her assigned sales area
- Full custodianship over the stocks in the factory outlet including freezers, shelves, supplies, forms and other assets
- Monitors and documents inventory movement as sale, disposal of BO provided with approval from the Manager
- Conducts month – end inventory of goods at the factory outlet and makes inventory report

Qualifications:

- Candidate must possess a Bachelor's Degree, preferably business related
- Experience in cashiering is an advantage
- Preferably with inventory management experience
- With good interpersonal skill

To apply, send us your updated resume and a copy of your TOR through

E-mail: vfhr.luzon@gmail.com

We are located at Virginia Food Inc., Room 404, JG Building, C. Raymundo Ave., Pasig City (in front of Caltex and on top of RCBC bank)

For inquiries, call: 09173129687

(Look for Ms. lyiana Cariño)