



WE'RE LOOKING FOR

EVENTS COORDINATOR

(WORK BASE: TACLOBAN CITY)

QUALIFICATIONS

- Graduate of any 4 – year business related course, preferably major in Marketing, Entrepreneurship or equivalent
- Excellent communication skills both in oral and written
- Good organizational skills and keen to details
- Able to negotiate, organize and delegate and can work under pressure
- Willing to work irregular hours, weekends and public holidays (90-95% filed work)
- Enjoys working with other people

**To apply, send us your application letter, resume and TOR
(photocopy) through**

E-mail: vfihf.mgcfamero@gmail.com

For inquiries, call: 09177201393

(Look for ms. Mary Grace C. Famero)

