



VIRGINIA FOOD, INC.

**WE'RE LOOKING FOR AN
HR ASSISTANT**

(WORK BASE: Ilo-ilo City)

QUALIFICATIONS:

- Candidate must possess at least a Bachelor's Degree in Psychology/Human Resource Development Management
- Knowledge and experience in Recruitment and Staffing and other facets of HR is an advantage
- Can work with less supervision;
- With good interpersonal skills;
- Excellent in oral and written communication;
- With good scholastic record;
- Willing to travel within Western Visayas
- Fresh Graduates are welcome to apply!
- Full-Time position(s) available

**To apply, send us your application letter, resume and TOR
(photocopy) through**

E-mail: : vfihhr.visayas@gmail.com

For inquiries, call: 09177173043

(Look for Ms. Mary Grace C. Famero)

